The Quilt Index Documentation Form

01 Administrative Fields
Contributing institution’s name: ____________________________________________

Contributing institution’s collection or project name: __________________________

Contributor’s institutional inventory control number: __________ Alternative Inventory Control # __________

02 Information source fields
Author/interviewee:
☐ Author/researcher ☐ Dealer/Appraiser ☐ Quiltmaker ☐ Quilt designer ☐ Spouse of quiltmaker
☐ Blood relative of quiltmaker ☐ Friend of Quiltmaker ☐ Quilt owner ☐ Relative of quiltmaker ☐ Unknown
☐ Brother of quiltmaker ☐ Nephew of quiltmaker ☐ Quilt collector ☐ Sister of quiltmaker ☐ Other
☐ Daughter of quiltmaker ☐ Niece of quiltmaker ☐ Quilt designer ☐ Son of quiltmaker ☐ Other
☐ Other relationship to source: ____________________________________________
Date of data collection: ____________________________________________

Relationship of source person to quilt: ☐ Participated in design of the quilt ☐ Quiltmaker ☐ Other
☐ Quilt collector ☐ Quilt owner
If source person is quiltmaker: ☐ Bound the quilt ☐ Made quilt blocks or part of quilt top ☐ Quilted or tied the top
☐ Made entire quilt ☐ Marked the quilt top for quilting ☐ Other
☐ Made entire quilt top ☐ Participated in group quilting
If source person is quilt owner: ☐ Inherited ☐ Presentation or award ☐ Raffle or contest prize ☐ Other
☐ Made the quilt ☐ Purchased the quilt ☐ Received as a gift
Source person’s participation in design of the quilt: ☐ Authored printed material that inspired design
☐ Designed quilt motif ☐ Designed the pattern ☐ Taught class that inspired design
☐ Made a quilt that inspired this one ☐ Produced kit for quilt ☐ Other
☐ Other relationship of source person to quilt: __________________________

03 Overall Quilt Description
Type of quilt object: ☐ Finished quilt ☐ Quilted garment
☐ Quilt blocks or pieces ☐ Summer spread (quilt top bound but not backed or quilted or tied)
☐ Quilt top with unfinished edge ☐ Other
Other type of quilt object: ____________________________________________

Quilt’s title: __________________________________________________________________________________________________

Owner’s name for quilt’s pattern: ___________________________________________________________________________________

Alternate name(s) for quilt’s pattern in common use: __________________________________________________________________________

Brackman # ___________ Overall width measurement: ___________ Overall length measurement: ___________

Shape of edge: ☐ Embellished or trimmed (some type of decorative edging added)
☐ Rounded ☐ Sawtooth ☐ Scalloped ☐ Straight ☐ T-cutout ☐ Other
Other shape of edge: __________________________________________________________________________________________

Shape of corners: ☐ Embellished or trimmed (some type of decorative edging added)
☐ Rounded ☐ Sawtooth ☐ Scalloped ☐ Straight ☐ T-cutout ☐ Other
Other shape of corners: ______________________________________________________________________________________

The Quilt Index:  http://www.quiltindex.org/ Core Fields ☐ choose only one ☐ choose as many as apply
The Quilt Index Documentation Form

**Predominate color(s):**
- Beige or Tan
- Brown
- Cream
- Gray
- Maroon
- Pink
- Turquoise or Teal
- Black
- Burgundy
- Fuchsia
- Green
- Orange
- Red
- White
- Blue or Navy
- Coral
- Gold
- Lavender
- Purple
- Rust
- Yellow

**Quilt-specific colors:**
- Bubblegum Pink
- Butterscotch
- Cadet Blue
- Cheddar Orange or Antimony or Chrome Orange
- Chocolate Brown or Hershey Brown
- Chrome Green
- Chrome Yellow
- Claret or Wine
- Double Pink
- Indigo Blue
- Lancaster Blue
- Madder Brown
- Madder Red or Cinnamon Red
- Madder Orange
- Manganese Bronze
- Nile Green
- Prussian Blue or Lafayette Blue
- Turkey Red

**Overall color scheme:**
- Multi color
- Two color
- Bright or primary colors
- Dark Colors
- One color/monochromatic
- Light or pastel colors

**Overall condition:**
- Excellent/like new
- Very good/almost new
- Good/moderate use
- Fair/worn
- Poor/very worn

**Damage to quilt:**
- Dirty
- Discoloration or dyes ran
- Disintegration of fabric
- Distortion or shrinkage
- Fold marks or creases
- Insect damage
- Mildew
- Open seams
- Pencil or pen or marking lines
- Quilting thread broken or ties missing
- Stains
- Tears or holes
- Uneven batting
- Wear to edge or binding
- Other

**Other damage to quilt:**

**Repairs to quilt:**
- Cut down to smaller size
- Patched with period fabrics
- Stabilized with netting
- Patched with new fabrics
- Rebound
- Tear or hole sewn together

**Other repairs to quilt:**

**Comment or notes on quilt’s condition or repair history:**

**Type(s) of inscription:**
- Date
- Initials
- Message
- Multiple Names
- Place
- Signature
- Single
- Other

**Other type(s) or inscription:**

**Content of inscription(s):**

**Date of inscription:**

**Method of inscription:**
- Attached label
- Embroidery
- Ink
- Printed in the fabric
- Stencil
- Typewriter
- Computer generated
- In the quilting
- Pencil
- Stamped
- Other

**Other method of inscription:**

**Location of inscription:**
- multiple locations
- on back
- on block
- on border
- other

**Other location of inscription:**

**Time period:**
- 1800-1849
- 1876-1900
- 1930-1949
- 1976-1999
- 2026-2050
- Pre-1799
- 1850-1875
- 1901-1929
- 1950-1975
- 2000-2025
- Time span

**Date quilt begun:**

**Date quilt finished:**

**Family/owner’s date for quilt:**

**Other external or professional date estimation:**

**Other date estimation by whom:**

**Further information concerning date(s):**

The Quilt Index: [http://www.quiltindex.org/](http://www.quiltindex.org/)

Core Fields: choose only one, choose as many as apply
The Quilt Index Documentation Form

04 Overall top description

Layout format:  ○ Block pattern  ○ Horizontal strip  ○ One patch or allower  ○ Vertical strip
○ Crazy  ○ Medallion or framed center  ○ Pictorial  ○ Wholecloth
○ Horizontal bands  ○ Nontraditional or art  ○ Vertical bands  ○ Other

Subject of quilt, if it has one: ____________________________________________________________

Number of quilt blocks: __________________________ Size of quilt blocks (L x W): ______________________

Arrangement of quilt blocks: block orientation:
  ☐ On point or rotated 45 degrees  ☐ Rotated, but less than 45 degrees  ☐ Straight

Spacing relative to other blocks:
  ☐ Alternating with plain squares  ☐ Bands or horizontal strippy (in horizontal rows separated by plain horizontal bars)
  ☐ Separated by plain sashing  ☐ Separated by applied pattern sashing
  ☐ Separated by cornerstones or connecting blocks sashing (different fabric in intersections)
  ☐ Separated by diagonal sashing  ☐ Separated by floated or random sashing (size of sashing pieces varies visually in length and/or width)
  ☐ Separated by garden maze sashing  ☐ Separated by inner and outer sashing (sashing surrounds all sides of blocks)
  ☐ Separated by inner only sashing (no sashing around outer edge of outer blocks)
  ☐ Separated by pieced pattern sashing  ☐ Separated by other sashing
  ☐ Side by side  ☐ Strippy or vertical bands (in vertical rows separated by plain vertical bars)
  ☐ Other

Other spacing: __________________________ Number of different block patterns present: ________________

Block style:  ☐ Diamonds  ☐ Same block throughout  ☐ Squares  ☐ None
  ☐ Hexagons  ☐ Sampler  ☐ Triangles

Medallion size: __________________________ Sashing width: __________________________ Number of borders: ___________________

Border description: ____________________________________________________________

O5 Quilt top materials and construction

Fiber types used in quilt top:
  ☐ Cotton  ☐ Linen  ☐ Rayon  ☐ Wool  ☐ Other synthetic  ☐ Unknown
  ☐ Cotton or polyester blend  ☐ Polyester  ☐ Silk  ☐ Other blends  ☐ Other

Fabric types used in quilt top:
  ☐ Broadcloth  ☐ Flannel  ☐ Glazed  ☐ Linsey-woolsey  ☐ Sateen  ☐ Velvet  ☐ Other
  ☐ Chintz  ☐ Feedsack  ☐ Handwoven  ☐ Muslin  ☐ Satin  ☐ Unknown

Fabric patterns, styles, motifs, or print categories used in quilt top:
  ☐ Batiks (for contemporary quilts)  ☐ Hand-dyed  ☐ Printed patchwork
  ☐ Cheater (fabric with pre-printed appliqué or pieced designs)  ☐ Mourning Prints  ☐ Solid/plain
  ☐ Checked  ☐ Multiple scrap  ☐ Stamped
  ☐ Conversation Prints  ☐ Novelty  ☐ Striped
  ☐ Dotted  ☐ Paisley  ☐ Unknown
  ☐ Feedsack  ☐ Plaid  ☐ Other
  ☐ Floral  ☐ Premium type
  ☐ Geometric  ☐ Print

Other fiber, fabric, or fabric print types used: __________________________________________________

The Quilt Index:  http://www.quiltindex.org/  Core Fields  ○ choose only one  ☐ choose as many as apply  3
The Quilt Index Documentation Form

Construction techniques used in quilt top: piecing techniques:
- [ ] English template Piecing
- [ ] Hand Piecing
- [ ] Strip/string Piecing
- [ ] Foundation Piecing
- [ ] Machine Piecing
- [ ] Other piecing

Construction techniques used in quilt top: appliqué techniques:
- [ ] Blanket, buttonhole, or other decorative appliqué stitch
- [ ] Hand Appliqué
- [ ] Reverse Appliqué
- [ ] Fusible Appliqué
- [ ] Machine Appliqué
- [ ] Other appliqué

Construction techniques used in quilt top: novelty techniques:
- [ ] Biscuits
- [ ] Dimensional appliqué
- [ ] Gathering/ruching
- [ ] Other novelty technique
- [ ] Cathedral Window
- [ ] Folding
- [ ] Yo-yo

Were embellishment techniques used in the quilt:  [ ] Yes  [ ] No

Construction techniques used in quilt top: embellishment techniques:
- [ ] Attachments (beading, charms, buttons, etc.)
- [ ] Ink drawing
- [ ] Photography/photo transfer
- [ ] Embroidery
- [ ] Printing
- [ ] Other embellishment technique

Unique or other construction techniques:

Contains paper remains:  [ ] yes  [ ] no

Embellishment materials used in top:
- [ ] Beads attached
- [ ] Chenille thread
- [ ] Ribbon thread
- [ ] Wool thread
- [ ] Other Embroidery
- [ ] Buttons attached
- [ ] Cotton thread
- [ ] Silk thread
- [ ] Can’t tell
- [ ] Charms attached
- [ ] Metallic thread
- [ ] Synthetic thread
- [ ] Other attachments

Unique embellishments:

06 Quilt back materials and construction

Fabric fiber types used in quilt back:
- [ ] Cotton
- [ ] Flannel
- [ ] Satin/Sateen
- [ ] Synthetic
- [ ] Woven or homespun
- [ ] Cotton or polyester blend
- [ ] Linen
- [ ] Silk
- [ ] Wool
- [ ] Other

Other fabric fiber types used in quilt back:

Color of backing:
- [ ] Beige or Tan
- [ ] Brown
- [ ] Cream
- [ ] Gray
- [ ] Maroon
- [ ] Purple
- [ ] Turquoise or Teal
- [ ] Black
- [ ] Burgundy
- [ ] Fuchsia
- [ ] Green
- [ ] Orange
- [ ] Red
- [ ] White
- [ ] Blue or Navy
- [ ] Coral
- [ ] Gold
- [ ] Lavender
- [ ] Pink
- [ ] Rust
- [ ] Yellow

Number of pieces in quilt back:  [ ] Width of pieces:  

Description of back:
- [ ] Back art/design on quilt back
- [ ] Machine sewn
- [ ] Same fabric used throughout
- [ ] Different fabrics
- [ ] Print
- [ ] Solid/plain
- [ ] Hand sewn
- [ ] Reversible

07 Quilt binding

Materials used in quilt binding:
- [ ] Cotton
- [ ] Cotton or polyester blend
- [ ] Linen
- [ ] Silk
- [ ] Wool

Fabric structure used in binding:
- [ ] Plain weave
- [ ] Satin
- [ ] Flannel
- [ ] Velvet
- [ ] Other
- [ ] Twill weave
- [ ] Sateen
- [ ] Knit
- [ ] Unknown

Unique binding materials:

The Quilt Index:  [http://www.quiltindex.org/](http://www.quiltindex.org/)
The Quilt Index Documentation Form

Construction techniques used in binding:
- Back turned to front
- Edges turned in/no separate binding
- Home cut
- Ribbon
- Woven tape
- Bias grain
- Fringe
- Front turned to back
- Lace
- Ruffles
- Other
- Commercial
- Machine sewn
- Prairie Points
- Straight grain
- Unfinished/raw edge

Width of quilt binding:
- less than a half inch
- half inch - one inch
- greater than one inch

If previously undefined, what is the width of the quilt binding: ____________________________

08 Quilt batting
Material used for quilt batting or filling:
- Another quilt
- Blanket or flannel
- Cotton
- Cotton or polyester blend
- Polyester
- Grid/crosshatch
- Grid diamond
- Grid square
- Hand quilted
- In-the-ditch
- Machine
- Machine quilted
- Meander/free motion
- No filling
- Not quilted
- Other
- Patched
- Prairie Points
- Patches outlined/in the ditch
- Ruffles
- Single parallel lines
- Smooth wale
- Smooth wythe
- Single
- Smooth wythe
- Stipple
- Straight grain
- Triple parallel lines
- Unfinished/raw edge
- Other

Batting loft:
- Thin (Less than 3/16”)
- Medium (3/16”)
- Thick (More than 3/16”)

Unique or other batting: ____________________________________________________________

09 Quilting description
Quilting techniques used:
- Corded
- Hand quilting
- Machine
- Machine quilting
- Not quilted
- Other
- Stuffed work
- Tied or tufted

Thread type: ____________________________ Thread color: ____________________________

Number of quilting stitches per inch (Place 1): _______ (Place 2): _______

Width between quilting lines (in inches): ____________________________ Knots visible: yes/no

Quilting designs used: motif/overall patterns:
- All-over-design
- Clamshell
- Double parallel lines
- Echo
- Elbow/fan
- Grid/crosshatch
- Grid diamond
- Grid square
- In-the-ditch
- Meander
- Outline
- Outline/
- Parallel lines
- Patches outlined/in the ditch
- Prairie Points
- Ruffles
- Single parallel lines
- Smooth wale
- Smooth wythe
- Single
- Smooth wythe
- Stipple
- Straight grain
- Triple parallel lines
- Unfinished/raw edge
- Other

Quilting designs used: decorative patterns:
- Cables
- Fans
- Feathering
- Floral
- Vines
- Wreaths
- Other

Quilting designs used: background fill patterns:
- Grid/crosshatch
- Meander
- Parallel lines
- Patches outlined/in the ditch
- None
- Other

Other quilting designs used: __________________________________________________________

10 Quilt Notes and observations
Any other features or notes about the quilt’s appearance, materials, or construction:

__________________________________________________________________________________

11 Quilt maker identification
If quilting group, group name: ______________________________________________________

Quilt top made by: _________________________________________________________________

Quilted by: ______________________________________________________________________

Other people who worked on this quilt:

The Quilt Index: http://www.quiltindex.org/
The Quilt Index Documentation Form

12 Quilt provenance

City: ____________________________  County: ____________________________  Reservation: ____________________________

State: ____________________________  Province: ____________________________  Country: ____________________________

How was quilt acquired by owner:  □ Gift  □ Made by owner  □ Purchase  □ Unknown
□ Inheritance  □ Presentation/award  □ Raffle or contest prize  □ Other

Occasion, date, person inherited from, etc.: ____________________________________________________________

Any additional stories or notes about the quilt’s ownership or history: _______________________________________

13 Quilt purposes uses

Quiltmaker’s reasons for making the quilt:

- □ Art or personal expression  □ Challenge or Contest entry  □ Mourning  □ Therapy
- □ Anniversary  □ Fundraising  □ Personal enjoyment  □ Wedding
- □ Autograph or friendship  □ Gift or presentation  □ Personal income  □ Unknown
- □ Baby or crib  □ Home decoration  □ Reunion  □ Not described
- □ Commemorative  □ Memorial  □ Teaching or learning sample  □ Other

Please explain other occasion, if applicable: ___________________________________________________________

Quilt was originally designed to be used as:  □ Artwork/wall hanging  □ Decorative throw  □ Pillow cover/sham
□ Bedding, daily use  □ Doll quilt/toy  □ Unknown  □ Bedding, special occasion  □ Lap robe/shawl  □ Other

Other previous use(s) of quilt: ________________________________________________________________

Quilt is presently used as:

- □ Artwork/wall hanging  □ Doll quilt/toy  □ Keepsake/memento  □ Study or teaching aid
- □ Bedding, daily use  □ Exhibit  □ Lap robe/shawl  □ Unknown
- □ Bedding, special occasion  □ Inventory/ dealer stock  □ Museum collection  □ Other collection
- □ Decorative throw  □ Investment  □ Room decoration  □ Other

Other present use(s) of quilt: ________________________________________________________________

14 Quilt design and materials sources

Source of quilt’s materials:  □ Feed or flour sacks  □ Other quilts  □ Sewing scraps  □ Unknown
□ Old clothes  □ Purchased new  □ Traded for  □ Other

Other source(s) of quilt’s materials: ______________________________________________________________

Quilt top pattern source:

- □ Another quilt  □ Original to maker
- □ Commercial/Published source: Book  □ Provided in class
- □ Commercial/Published source: Magazine  □ Public domain/traditional pattern
- □ Commercial/Published source: Newspaper  □ Round robin exchange
- □ Commercial/Published source: Pattern  □ Traditional pattern variation
- □ Commercial/Published source: Kit  □ Unknown
- □ Commercial/Published source: Computer Software  □ Other

Other top pattern source(s): _________________________________________________________________

Commercial source name(s): ___________________________________________________________________

The Quilt Index:  http://www.quiltindex.org/  Core Fields  □ choose only one  □ choose as many as apply
The Quilt Index Documentation Form

Quilting design pattern source: □ Another quilt  □ Kit  □ Public domain
□ Commercial pattern  □ Original to maker  □ Unknown
□ Computer software  □ Published material  □ Other

Other quilting design pattern source: ______________________________________________________

Commercial quilting design source name: ____________________________________________________

Any additional note or stories about the quilt’s design or materials source: _______________________
______________________________________________________________________________________
______________________________________________________________________________________

15 Exhibition history of quilt
Exhibitions (list all): _____________________________________________________________________
______________________________________________________________________________________
______________________________________________________________________________________

16 Contests entered
Contests (list all): ______________________________________________________________________
______________________________________________________________________________________
______________________________________________________________________________________

17 Quilt ownership and contact info
Ownership of this quilt is: □ Private  □ Public  □ Public Museum, Library or Institution

Name of quilt owner: ________________________________________________________________

Quilt owner street address: ___________________________  Quilt owner city: ______________________
Quilt owner county: ___________________________  Quilt owner reservation: ______________________
Quilt owner state: ___________________________  Quilt owner province: __________  Quilt owner country: __________
Quilt owner zip/postal code: ___________________________  Quilt owner phone number: __________

Source of current ownership information: __________________________________________________

Date that this ownership information was obtained: ____________________________________________

18 Other source materials available for this quilt
Other related items such as publications, image, oral history, or ephemera: _______________________
______________________________________________________________________________________
______________________________________________________________________________________

19 Quiltmaker personal information
Quiltmaker’s maiden name: __________________________________________________________________

Gender: □ Female  □ Male  □ Group
Birth date: ________________  If made by quilt, group’s founding date: ________________  Marriage date: ________________
Death date: ________________  Group’s ending date: ________________

Ethnic background/tribal affiliation: ________________________________________________________

The Quilt Index:  http://www.quiltindex.org/  Core Fields  ○ choose only one  □ choose as many as apply
The Quilt Index Documentation Form

Religious affiliation: __________________________________________

Unique characteristics of the group: __________________________________________

Occupation: __________________________________________

Quiltmaker’s birth city: __________________________________________

Quiltmaker’s birth state: __________________________________________

Quiltmaker’s province of birth (if applicable): __________________________________________

Quiltmaker’s country of birth: __________________________________________

In which kind of environment did the quiltmaker grow up: □ Rural  □ Urban

20 Quiltmaker address
Street address: __________________________________________

County: __________________________________________

City: __________________________________________

State: __________________________________________

Province: __________________________________________

Reservation: __________________________________________

Zip or Postal Code: __________________________________________

Country: __________________________________________

Phone number: __________________________________________

21 Quiltmaker Family history
Father’s name: __________________________________________

Father’s birthplace: __________________________________________

Father’s ethnic/tribal background: __________________________________________

Mother’s name: __________________________________________

Mother’s birthplace: __________________________________________

Mother’s ethnic/tribal background: __________________________________________

Spouse’s/spouses’ name(s): __________________________________________

Spouse’s/spouses’ ethnic/tribal background: __________________________________________

Spouse’s/spouses’ occupation: __________________________________________

Number of children: ________ Number of female children: ________ Number of male children: ________

22 Quiltmaker personal quilting history
How did the quiltmaker learn to quilt: □ From Class □ From Home Extension Agent □ From 4-H Extension Agent

□ From Friend □ From Relative □ Self-Taught

□ From guild or club member □ From TV show □ Other

When learned to quilt: □ Under 10 years of age □ Age 10-19 □ Age 20-29 □ Age 30-39 □ Age 40-49 □ Age 50 or over □ After an illness

□ After raising children □ After retiring

Why does/did the quiltmaker quilt: □ Church □ Income □ Other

□ Fundraising □ Necessity □ Therapy

□ Gifts □ Pleasure

Other, why the quiltmaker quilts: __________________________________________

The Quilt Index: http://www.quiltindex.org/  Core Fields □ choose only one □ choose as many as apply

8
The Quilt Index Documentation Form

23 Quiltmaker Membership in quilting group
Name of quilting group: ________________________________________________________________________________________
Location of group: __________________________________________________________________________________________
Specialized activities/events of quilting group: ____________________________________________________________________

24 Other quilts made by quilter
Estimated number of quilts made by this quilter: ☐ 1-5 quilts ☐ 5-20 quilts ☐ 20-50 quilts ☐ more than 50
Does/did quiltmaker sell quilts: ☐ yes ☐ no
What price was charged for the quilts and when were they sold: ______________________________________________________________________________________
Does/did quiltmaker teach quilting: ☐ yes ☐ no ☐ only informally
Describe the quilter’s unique or favorite materials, patterns, quilting techniques, etc.: ___________________________________

Describe any unique traditions, quilting related customs, beliefs, songs, or rhymes used by the quilter: ______________________

Any other notes or stories about the quilter: ______________________________________________________________________

25 Other source material available for quitter
Available sources for quitter: ___________________________________________________________________________________
____________________________________________________________________

26 Image Information
Institutional accession/inventory numbers of image: __________________________ Content of image _____________________________________________________________________________
Type of image: ☐ Black and White ☐ Color
Source of image: ☐ CD-ROM ☐ Negative ☐ Print ☐ Videotape
☐ Digital ☐ positive/transparency ☐ Slide ☐ Other
Other image source: ________________________________________________________________________________________________
Size of source image in inches: __________________________ Date source image was taken: _________________________________
Photo credit: __________________________________________ Date source image digitized: ________________________________
Access and copyright information for image: ☐ Open/Public Domain ☐ Restricted
For holder of copyright, contact: ________________________________________________________________________________
Credit line/Surveyed by: ___________________________________________________________________________________________
The Quilt Index Documentation Form

For copy restriction, contact: ________________________________

For distribution restriction, contact: __________________________

For display restriction, contact: ______________________________

For licensing, contact: ______________________________________

27 File Information

File function: □ Image-master □ Image-medium display (250-500 pixels) □ Image-print ready, high dpi
□ Image-production/normalized copy □ Image-medium display (500 or more pixels) □ Image-other
□ Image-thumbnail (under 100 pixels)

File medium: □ image □ text □ audio □ video

File format: □ bmp □ gif □ jpeg □ tiff

File size: _____________________________________________________________________